

Critical Activity Recovery Plans (CARPs)

This appendix identifies the CARPs which have been completed as a result of the Business Continuity Review. It also confirms that there will be an annual review of each CARP, such reviews taking place over the course of the year.

Community Services has 100 CARP's

Adult Care – 5 carps

Children and Families – 10 carps

Community and Culture – 7 carps

Education – 78 carps

Carps which will be reviewed in quarter 2

Service	Carp	Number of carps	Carp owner
Children and Families	Criminal Justice	5	Jon Belton
Adult Care	Learning Disability	1	Jim Littlejohn
	Care at Home	1	Jim Littlejohn
	Operations	1	Jim Littlejohn
Community and Culture	Homelessness	7	Moira MacVicar
Total		15	

Carps which will be reviewed in quarter 3

Service	Carp	Number of carps	Carp owner
Children and Families	Residential Units	3	Shellach View – Mathew Lane Dunclutha – Alice McCorquodale East King Street – Lisa Wilson
	Operations	1	Mark Lines
	Family Placement / Fostering	1	Alex Taylor
Adult Care	Residential	1	Jim Littlejohn
	Telecare	1	Jim Littlejohn
Education	MAKI and OLI schools	52	Head teachers
Total		59	

Carps which will be reviewed in quarter 4

Service	Carp	Number of carps	Carp owner
Education	H&L and B&C schools	26	Head teachers
Total		26	

Chief Execs Unit has 2 carps and both will be reviewed in quarter 1

Service	Carp	Number of Carps	Carp owner
Strategic Finance	Treasury Management	1	Peter Cupples
I&HR	Communications	1	Communications Manager

Customer Services has 2 carps and both will be reviewed in quarter 1

Service	Carp	Number of Carps	Carp owner
Governance and Law	Elections	1	Shirley MacLeod
	Litigation	1	Susan Mair

Development and Infrastructure Services has 10 carps and all will be reviewed in quarter 1

Service	Carp	Number of Carps	Carp owner
P&R	Animal Health	1	Alan Morrison
	Food Health and Safety	1	Alan Morrison
	Product Safety	1	Alan Morrison
	Public Health and Infectious Diseases	1	Alan Morrison
	Petroleum	1	Alan Morrison
	Dangerous Buildings	1	Martin Matheson
	Provision of ferry services	1	Martin Gorringe
R&A	Emergency Road defects	1	Graham Brown
	Winter maintenance Service	1	Graham Brown
	Fallen and dangerous trees	1	Tom Murphy